

Location: Westlake Village, CA



### **Seeking your personal challenge?**

Implen is a privately held corporation that is a leading supplier for spectroscopy instruments and consumables for the non-destructive analysis of ultra-low volume samples. The company focuses on biological, chemical, and pharmaceutical laboratories in industry and research. Since 2003 Implen has a strong focus on the customer taking pride in providing quality products and a high level of customer service to achieve total customer satisfaction with more than 10,000 units installed worldwide and over 12,000 scientific publications available mentioning products from Implen.

To further grow the business we are looking for:

## **Sales and Marketing Assistant**

### **Responsibilities**

- Help sales managers to significantly grow the business in Biotech, Bio Pharmaceuticals, Industrial, and Academic accounts in the assigned area
- Create quotations, follow up with clients, help to coordinate marketing and social media activities planned by the management
- Support with the planning of conferences, product shows and webinars

### **Profile**

- Excellent communication skills
- Systematic way of working
- Associate or Bachelor's Degree in Biochemistry, Chemistry, Biology or equivalent education is a plus
- College Grads are welcome to apply
- Social Media skills (LinkedIn, Twitter, YouTube, etc.)
- Computer skills (Microsoft Office products, etc.)
- Team player qualities
- Customer oriented thinking
- Local CANDIDATES only, must reside within 25 miles of Westlake Village, CA

We offer a challenging assignment with adequate payment and benefits in a non-bureaucratic work environment with significant growth and plenty of room to realize individual ideas and career goals.

Interested? Please send us your resume and cover letter.

Implen, Inc.

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